

## ASPNR Call for Service 2018-2019 Committees

### PROGRAM/EDUCATION

Composition: The Program/Education Committee shall have ten (10) members including the *President* as Chair, *Vice-President as Co-Chair*, three (3) *Members-at-Large* of the Executive Committee, and five (5) *ASPNR members* chosen by the President (with staggered 2-year terms). The *ASNR President and SPR representatives* are ex-officio members.

Responsibility: The Program/Education Committee is primarily responsible for the planning and coordinating of the pediatric neuroradiology portion of the ASNR Annual Meeting. The Committee shall also plan and propose projects to further the educational mission of the Society, be responsible for promoting the education of its members and others who participate in the educational activities of the Society, and will establish academic contacts with other scientific societies involved in pediatric neuroimaging to foster learning and improve patient care.

This Committee will supervise the awards and prizes bestowed by the Society, including the Derek Harwood-Nash Award for the best Pediatric Neuroradiology scientific paper or poster presented at the ASNR Annual Meeting.

### RESEARCH

Composition: The Executive Committee shall determine the composition of this committee. According to The Foundation of the ASNR, two (2) members of the ASNR Research Committee (one of who must be a co-chair of the ASNR Research Committee) must be members of the ASPNR Research Committee, and must take an active part in the determination of the ASPNR Research Award recipient.

Responsibility: The Research Committee shall propose research projects, and seek funding for them. It shall be responsible for overseeing the *ASPNR Annual Award in Pediatric Neuroradiology Research*, and the selection of the recipient.

### GOLD MEDAL AWARD

Composition: (4 members) The 1<sup>st</sup> Past-President as Chair and three (3) active ASPNR members to be chosen by the President. The term for Committee members shall begin at the close of the Annual Meeting, at which they were appointed, and shall continue until the close of the next Annual Meeting.

Responsibility: The Committee shall solicit names for the ASPNR Gold Medal Award recipient from the ASPNR membership, the Executive Committee and add additional names for consideration, including candidates considered for the Award during the preceding five years. The Committee shall review the qualifications of the proposed candidates and submit them for approval by the Executive Committee at least sixty days prior to the start of the ASNR Annual Meeting. In the event that the Executive Committee approves none of the proposed nominees, the Gold Medal Award Committee shall propose new candidates for approval by the Executive Committee.

### AD-HOC PUBLICATIONS

Composition: (7 members) The President will appoint the Chair of the Ad Hoc Publications Committee. The Editor in Chief of *Neurographics* shall serve as an ex-officio member. The Editor of the Pediatric Neuroradiology section of *AJNR* will also serve on the Committee. The President in consultation with the Chair will appoint the Committee members. The term for Chair shall begin at the close of the Annual Meeting at which he/she was appointed and shall continue for 3 years until the close of the Annual Meeting. The Chair may be reappointed for a total of two consecutive terms (maximum of 6 years). The term for the members of the Publications Committee, other than the Chair, the Pediatric Neuroradiology *AJNR* Editor of the Journal and the Editor of *Neurographics*, shall be one year in duration beginning at the close of the Annual Meeting at which they were appointed and continue until the close of the next Annual Meeting.

Responsibility: The Publications Committee, with approval of the Executive Committee, shall be responsible for all issues relating to publications that involve the ASPNR. The Committee will oversee the collaborative effort between the ASPNR and *Neurographics*, in regards to solicitation of Pediatric Neuroradiology paper submissions for the annual focus issue of the journal dedicated to Pediatric Neuroradiology topics. The Committee will advise the editors of the *AJNR* on matters regarding Pediatric Neuroradiology. The Committee shall conduct a search and recommend to the Executive Committee an Editor of the Pediatric Neuroradiology section of *AJNR* when a vacancy exists.

### AD-HOC WEBSITE AND INFORMATICS

Composition: The Chair of the Ad-Hoc Website and Informatics Committee will be appointed by the President and will serve a 3-year term to begin at the close of the Annual Meeting at which he/she was appointed and shall continue for until the close of the Annual Meeting. The Chair of the Website and Informatics Committee will appoint the Co-Chairs to the Website and Informatics Subcommittees who will serve for 2 years in a staggered fashion with the Chair of the Committee. The Chair will have direct oversight of the Subcommittees. The number of members on the Website and Informatics will be at the discretion of the President in consultation with the Chair and Co-Chairs.

Responsibility: The Website Subcommittee shall be responsible for working with the website management firm to create, monitor and update the ASPNR website as needed in order to make it a professional and educational resource for members and nonmembers. The Subcommittee will ensure accurate and most up-to-date content, upload cases from the ASPNR Interesting Case Session, and recommend enhancements to the website as needed. The Informatics Subcommittee will continually facilitate the promotion of the ASPNR and the enhancement of its image. The Subcommittee will ensure proper advertising of upcoming ASPNR events, create master slides with ASPNR logo, enforce policies around the formatting of speaker presentations being delivered on behalf of the Society, and promote the Society and its activities via social media platforms (Facebook, Twitter, LinkedIn etc.) with the goal of raising awareness to Society activities and Pediatric Neuroradiology in general.

### AD-HOC INTERESTING CASE

Composition: The President will appoint the Chair of the Interesting Case Committee. The term for the Interesting Case Committee Chair shall begin at the close of the Annual Meeting at which he/she was appointed and shall continue for 3 years until the close of the Annual Meeting. The Chair may be reappointed for a total of two consecutive terms (maximum of 6 years). The term of each member of the Committee shall begin at the close of the Annual Meeting at which he/she was appointed and shall continue until the close of the next Annual Meeting. The number of members on the Interesting Case Committee will be left to the discretion of the President in consultation with the Chair.

Responsibility: The Committee members will be responsible for obtaining and submitting interesting cases to the Chair to be considered for presentation at the Interesting Case Session of the Annual ASNR Meeting. The President, in consultation with the Chair, will decide on the format and composition of the Interesting Case Session of the ASPNR program at the Annual ASNR meeting. The submitted cases will be kept in a database that will be confidentially managed by the Chair for future consideration.

### AD-HOC INTERNATIONAL OUTREACH

Composition: The President will appoint the Chair of the International Outreach Committee. The term for the Chair shall begin at the close of the Annual Meeting at which he/she was appointed and shall continue for 3 years until the close of the Annual Meeting. The President, in consultation with the Chair, shall appoint members of the Committee. The term of each member of the Committee shall be for 1 year to begin at the close of the Annual Meeting at which he/she was appointed and continue until the close of the next Annual Meeting. The number of members of the International Outreach Committee shall be left to the discretion of the President.

Responsibility: The Committee shall foster communication, collaboration and joint projects between the ASPNR and clinical and radiological societies abroad. The Committee will represent the Society in international matters, facilitate collaboration with international societies, and provide support for joint activities and ventures.

### AD HOC MEMBERSHIP

Composition: The Membership Committee shall be Chaired by the Vice-President. The President, in consultation with the Chair, will appoint members of the Committee. The number of members on this committee will be left to the discretion of the President, in consultation with the Chair.

Responsibility: The Committee shall develop membership recruitment and retention strategies and review and approve application for membership from applicants that are not members of ASNR, without a sponsor for membership.

### AD-HOC RULES AND BYLAWS

Composition: The President will appoint the Chair of the Committee. The term shall begin at the close of the Annual Business Meeting and continue three years until the close of the Annual Business Meeting, for both Members and Chair. The number of members on this committee will be left to the discretion of the President, in consultation with the Chair.

Responsibility: The Committee shall review the Bylaws, advise the President of proposed changes, and accept assignments regarding the rules of the Society from the President.

\*Please indicate the committee(s) on which you would like to be considered for service. If there is more than one committee, please indicate your preference by numbering them 1<sup>st</sup>, 2<sup>nd</sup>, 3<sup>rd</sup>, 4<sup>th</sup> etc.

\_\_\_\_\_ *Program/Education* \_\_\_\_\_ *Research* \_\_\_\_\_ *Gold Medal* \_\_\_\_\_ *Publication* \_\_\_\_\_ *Website*  
\_\_\_\_\_ *Interesting Case* \_\_\_\_\_ *International Outreach* \_\_\_\_\_ *Membership* \_\_\_\_\_ *Rules & Bylaws*

\*Please legibly print the information below, and FAX (630-574-0661) or Email ([kkulpaka@asnr.org](mailto:kkulpaka@asnr.org)) this form Kristine Kulpaka, at the ASPNR Headquarters Office by Monday, January 22, 2018.

Your Name: \_\_\_\_\_

Institution: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Phone: ( ) \_\_\_\_\_ E-mail: \_\_\_\_\_