



ASPNR RESEARCH AND EDUCATION COMMITTEE CHARTER

I. Purpose of the Research and Education Committee

The purpose of the research and education committee is primarily to assist the board of directors in advancing programmatic research and educational opportunities on behalf of the ASPNR.

II. Role of the Research and Education Committee

The research and education committee works with the board of directors to create strategies to develop research and educational offerings in pediatric neuroradiology, neuroradiology, and radiology in general. Such research and educational offerings may include the development of in-person and/or virtual educational and research conferences, meetings, papers, publications, webcasts, internet learning as well as research grants to advance knowledge and medical treatment in the fields of pediatric neuroradiology, neuroradiology and radiology in general. The research and education committee will also provide oversight of existing research and educational offerings to ensure that such offerings are current and of value as well as to develop new approaches to delivering research and educational content.

III. Composition of the Research and Education Committee

The president shall identify the chair and members of the research and education committee with the approval and authority of the board of directors. The chair of the research and education committee shall be an ASPNR board member. The research and education committee shall be comprised of at least two (2) members of the board of directors exclusive of the president, with the president serving as an *ex officio* member of all committees, unless otherwise provided by the board of directors. The research and education committee may include up to but not more than ten (10) general members of the ASPNR who are in good standing and who are not serving on the board of directors, each of whom shall be appointed by the president with the approval of the board of directors. The president may designate one or more alternate members of the research and education committee; these alternates may replace any absent or disqualified member at any meeting of the research and education committee. The chair, each other member, and each alternate of the research and education committee shall serve for a term of one (1) year or until he or she resigns, is removed, becomes disqualified or until his or her successor is duly elected and qualified. A term of office shall be defined as the interval from the end of one (1) Annual ASPNR Conference and Business Meeting through the end of the next Annual ASPNR Conference and Business Meeting.

IV. Principal Responsibilities and Accountabilities of the Research and Education Committee

- A. To plan and propose projects to further the research and educational purpose of the ASPNR;
- B. To promote the education of ASPNR members and others who participate in the educational activities of the ASPNR;
- C. Establish academic contacts with other scientific societies involved in pediatric neuroimaging to foster learning and improve patient care; and
- D. Supervise the grants, awards and prizes bestowed by the ASPNR including but not limited to the *ASPNR Research Grant*, the *Gold Medal Award* and all other awards.

The research and education committee shall exercise such additional authority as may be delegated to it from time to time by the board of directors.

V. Prohibited Powers

The research and education committee shall not have the power or authority to:

- A. Amend the articles of incorporation or bylaws of the ASPNR;
- B. Amend the charter of any committee of the board of directors; and
- C. Take any action delegated by charter to any other committee of the board of directors.

VI. Meetings of the Research and Education Committee

The research and education committee shall hold meetings as necessary or desirable for the purpose of transacting such business as may properly come before the committee. Minutes of all meetings shall be taken and shared with the board of directors promptly after approval by the committee. Meetings of the research and education committee shall be called by the president or the chair of the committee on twenty-four (24) hour notice to each member, either personally, by mail or electronic mail. Notices of each meeting of the research and education committee shall be provided to each committee member, alternate committee member, and ex-officio committee member, as applicable, by the chair of the committee or, upon the chair's request, by the secretary of the ASPNR, and shall specify the date, place and hour of the meeting. Individuals who are not members of the committee may be requested to attend a meeting and, in that event, an invitation to do so will be provided by the chair of the committee or, upon the chair's request, by the secretary of the ASPNR. Unless required by statute or the bylaws, the notice need not state the nature of the business to be conducted at the meeting. At least a majority of the persons entitled to vote at a meeting of the research and education committee shall constitute a quorum for the transaction of business and the acts of a majority of the members present at any meeting at which a quorum is

present shall be the acts of the research and education committee. Any action which may be taken at a meeting of the research and education committee may be taken without a meeting if a consent or consents in writing setting forth the action so taken shall be approved by a majority of the members of the committee and shall be filed with the secretary of the ASPNR. If any notice of a meeting is required as aforesaid, then attendance at the meeting or a waiver in writing approved by the person or persons entitled to such notice, whether before or after the time stated therein, shall be deemed equivalent to the giving of such notice. One or more members of the research and education committee may participate in a meeting of the research and education committee by means of web conferencing, telephone or similar communications equipment, whereby all persons participating in the call can hear each other. Provided that all notice requirements for holding the meeting have been met, action may be taken at such web conference or telephone meeting to the same extent and in the same manner as if all persons participating were physically present at the same location. The agenda for meetings of the research and education committee will be developed by the chair of the committee. The research and education committee may invite any director, ASPNR member, outside advisor or other individual who is not a committee member to attend committee meetings, but such invited persons shall not have voting power and will not be regarded as a committee member.

VII. Resources and Authority of the Research and Education Committee

The research and education committee, as necessary, may retain experts or advisors through the committee that the committee reasonably believes to be necessary to fulfill its duties. Any activities by the research and education committee that will incur new fees, including but not limited to the retention of experts or advisors, must be pre-approved by the board of directors.